

**Agenda for September 20, 2016  
FLEX ACADEMY OF MINNESOTA  
Board of Trustees Meeting**

**Board Members**

Hugh Norsted, Board Chair  
Jon Hill, Board, Treasurer  
Michelle Ford, Board Secretary  
Dave Rhude, Board Member  
Danielle Barr, Board Member

**Location of Meeting**

**Flex Academy  
100 West 66<sup>th</sup> St  
Richfield, MN 55423  
6:00pm  
Conference Room**

Information and Instruction for Parents and Members of the Public

Flex Academy of Minnesota welcomes the participation of the public at board meetings. The purpose of a public meeting of the Board of Trustees ("Board") of Flex Academy of Minnesota ("Flex") is to conduct the affairs of the organization in public. To assist you in the case of speaking at these meetings, the following guidelines are provided.

The meeting shall be noticed and conducted in compliance with the Minnesota open meeting laws.

Agendas will be provided at the meeting and posted at the schools and on the school website when it is available.

All of the board agenda item discussions are open to the public except as indicated.

Times indicated are estimates only.

Speakers can sign up on a speakers list at the meeting. Consistent with the law, the Board may limit the time and length of speaker presentations. Generally they are limited to two (2) minutes per person unless otherwise indicated, and overall time allotted to items *not* on the agenda will not generally exceed fifteen (15) minutes.

When addressing the board, speakers are asked to state their name and address, and to adhere to time limits indicated.

**1. PRELIMINARY MATTERS (5 minutes)**

- A. Call to order
- B. Approval of agenda
- C. Approval of August meeting minutes
- D. Any additions to the board agenda
- E. Conflict of Interests

**2. PUBLIC HEARING REGARDING ITEMS NOT ON THE AGENDA (10 minutes)**

**3. CONSENT AGENDA ITEMS (15 Minutes)**

(All matters listed under the consent agenda are considered by the board to be routine and will be approved/enacted by the board in one motion in the form listed below. Unless specifically requested by a Board member, there will be no discussion of these items prior to the Board votes on them.)

**Consent Agenda Items (for grades 5-8/K12):**

- August Expenses

**4. RESOLUTIONS, ACTION ITEMS AND INFORMATIONAL ITEMS (15 minutes)**

**A. Report re Flex (20 minutes)**

- a. Operations-Kyle Knudson
- b. Principal's Report-Tora Townsend
- c. Enrollment Report-Keri O'Keefe
- d. Finance-Zach Wasilew

**B. Resolution re Flex**

- a. Staffing Contracts: New Hires
  - Kent Mertes, Math Teacher
  - Marc Brown, P/T Special Education Teacher
- b. Southdale YMCA
  - P/T Physical Education Teacher
- c. Solutions and Strengths
  - Doug Anderson, School Psychologist
- d. School Improvement Plan (SIP)
  - Due to IQS Authorizer on 9/15/2016

**C. Action Items**

- a. K12 Special Education Conference in Herndon, VA
  - October 12-13, 2016
  - Attendance to the Summit is free of charge
  - Travel costs must be covered by each individual school
  - More information attached in memo

**5. IQS UPDATE**

- a. Student Improvement Plan
  - o Due and Submitted on September 15, 2016

**6. OTHER**

**7. OTHER CLOSED SESSION FOR ALLOWABLE PURPOSES**

- A. Confidential Legal Matter, if any
- B. Confidential Student Action, if any
- C. Confidential Facilities Matter, if any
- D. Confidential Personnel Matter, if any
- E. Other Legal Issues, if any