

MINUTES
March 15, 2016
FLEX ACADEMY OF MINNESOTA
Board of Trustees Meeting
6:00pm ~8:30pm

Location of Meeting:
Flex Academy of Minnesota
100 W 66th Street, Richfield, MN

Board Members Present:

Hugh Norsted Board Chair
Michelle Ford, Board Secretary
Danielle, Barr, Board Member
Jon Hill, Board Treasurer
Dave Rhude, Board Member

Board Members Absent:

None

Other:

Greg Gentle, Flex School Principal
Zach Wasilew, K12
Lorna Bryant, K12

Call in:

Kyle Knudson, Business Operations Manager
Cindy Lavarato, Legal

Time Meeting Called To Order: 6:06 pm

1. PRELIMINARY MATTERS

A. CALL TO ORDER

Board Chair Hugh Norsted called the meeting to order.

Approval of Agenda.

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
Danielle Barr		X	X		

*Jon Hill and Dave Rhude not present

B. APPROVAL OF DRAFT MINUTES FOR PREVIOUS MEETINGS

Approval of January meeting minutes.

Name	Moved	Seconded	Aye	Nay	Abstain
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Hugh Norsted	X		X		
Michelle Ford		X	X		
Danielle Barr			X		

*Jon Hill and Dave Rhude not present

C. APPROVAL OF EXPENSES

Approval of January/February Expenses

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford		X	X		
Danielle Barr			X		

*Jon Hill and Dave Rhude not present

D. CONFLICT OF INTEREST ATTESTATION

- None

2. PUBLIC HEARING REGARDING ITEMS NOT ON THE AGENDA

The public hearing was opened for comment. There were no items brought up during the public hearing. The public hearing was closed.

3. CONSENT AGENDA ITEMS

4. UPDATES & INFORMATIONAL ITEMS

A. Update Flex Academy

- Legislative Update- Cindy Lavarato
 - Reports available from MDE on March 21st
- Employment Relationship- Hugh Norsted
 - Discussion of possible change in employment relationship for principal, teaching staff, and paraprofessionals
 - Legal counsel informs that there are no current objections from authorizer or MDE
- Operations Update- Kyle Knudson
 - Onboarded new employee
 - Enrollment remained steady
 - Drills
 - 2 students who progressed from 6th grade math to 7th grade math mid-year
 - State compliance reporting completed
- Vendor Contract Update- Kyle Knudson
 - Considering transportation vendor alternatives, including arrangement with Richfield Public Schools
 - Evaluation of food service vendor
 - Recommend continuation of contracts with current vendors
- Finance Update- Zach Wasilew
 - Stable staffing
 - FY16 Above budget in student and family services for transportation
 - Impact of enrollment

- Summary of K12 invoice- will provide copies on invoice in future
- FY17 budget planning
- Enrollment Update- Greg Gentle
 - Re-registration of current students
 - Upcoming sponsorship events
 - School-based events
 - Media: Billboards & TV ads
 - Earned Media: Sun Current
 - Social Media: Facebook
 - Upcoming Events
 - New initiatives / programming
 - Promotional videos
- Principal Update- Greg Gentle
 - Assessment update
 - Staffing & Training
 - Academic electives added
 - K12 observation and evaluation cycles with action plan
 - New platform: replacing OLS with D2L for next school year

B. Other Informational Matters

- None

5. RESOLUTIONS AND ACTION ITEMS

Subsequent to legal review and approval of amendment to curriculum and services agreement: Change employment relationship of principal and teaching staff and paraprofessionals to become employees of K12 beginning 2016 - 17

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
Danielle Barr		X	X		
Jon Hill			X		

*Dave Rhude not present

- Approval of preliminary FY2017 budget

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
Jon Hill		X	X		
Danielle Barr			X		
Dave Rhude			X		

- 2016 – 2017 Calendar adjustment for President’s Day

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
Jon Hill			X		
Danielle Barr			X		
Dave Rhude		X	X		

Other Items:

- None

6. OTHER

- None

Time Meeting Adjourned: 8:10 pm

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
Jon Hill			X		
Danielle Barr		X	X		
Dave Rhude			X		

NEXT REGULAR FLEX BOARD MEETINGS:

- May 17, 2016