

**MINUTES**  
**March 21, 2017**  
**FLEX ACADEMY OF MINNESOTA**  
**Board of Trustees Meeting**  
6:00 – 8:00 pm

Location of Meeting:  
Flex Academy of Minnesota  
100 W 66<sup>th</sup> Street, Richfield, MN

**Board Members Present:**

Hugh Norsted Board Chair  
Danielle Barr, Board Member  
Dave Rhude, Board Member  
Jon Hill, Board Member

**Board Members Absent:**

Michelle Ford, Board Secretary

**Other:**

Tora Townsend, Principal  
Teresa Melina, Parent  
Lorna Bryant, K12  
Zach Wasilew, K12  
Dave Bakke, IQS

Time Meeting Called to Order: 6:15 pm

**1. PRELIMINARY MATTERS**

**A. CALL TO ORDER**

Board Chair Hugh Norsted called the meeting to order.

Approval of Agenda

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Dave Rhude		X	X		
Danielle Barr			X		
Jon Hill			X		

\*Michelle Ford not present

## B. APPROVAL OF DRAFT MINUTES FOR PREVIOUS MEETINGS

Approval of January meeting minutes.

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Dave Rhude			X		
Danielle Barr		X	X		
Jon Hill			X		

\*Michelle Ford not present

## C. APPROVAL OF EXPENSES

Approval of January and February Expenses

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted			X		
Dave Rhude		X	X		
Danielle Barr	X		X		
Jon Hill			X		

\*Michelle Ford not present

## D. CONFLICT OF INTEREST ATTESTATION

- None

## 2. PUBLIC HEARING REGARDING ITEMS NOT ON THE AGENDA

The public hearing was opened for comment.

- No public comments

## 3. CONSENT AGENDA ITEMS

### 4. UPDATES & INFORMATIONAL ITEMS

#### A. Update Flex Academy

- Principal's Report
  - Staff update: Tora Townsend and Rachel Goodwin providing lesson planning and instruction for math and science
  - Enrollment & demographics update
  - ELL testing complete, WEDA testing
  - School culture: 7 Mindsets continues in advisory. Socio-emotional curriculum and culture set.
- Finance Report, Zach Wasilew
  - Budget report
  - Jon Hill confirmed consistent with previous report
  - Lease Aid not available

**B. Other Informational Matters**

- MDE Update: Looking at expanding program offerings. MDE agreed if 50% of instruction on-site, Flex can provide an expanded program offering allowing students greater flexibility in terms of “pace and place” of instruction.

**5. RESOLUTIONS AND ACTION ITEMS**

- None

**6. OTHER**

- **Board reports**
  - K12 Termination letter received. Enrollment key problem. Board to consider closing or moving to different Charter/Education Management Organization.
- **IQS Update**
- Board entered into Executive Session at 7:45 p.m.

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Dave Rhude		X	X		
Danielle Barr			X		
Jon Hill			X		

\*Michelle Ford not present

- Board returned from Executive Session at 8:27 p.m. Will hold next meeting on April 5<sup>th</sup> at 6:30 p.m. to determine whether school has viable option in another management partner or whether to recommend closure.
- Meeting adjourned at 8:35 p.m.

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted			X		
Dave Rhude		X	X		
Danielle Barr	X		X		

\*Michelle Ford and Jon Hill not present