

**MINUTES**  
**April 14, 2015**  
**FLEX ACADEMY OF MINNESOTA**  
**Board of Trustees Meeting**  
6:30pm ~8:30pm

Location of Meeting:  
Hennepin County Augsburg Park Library  
7100 Nicollet Ave., Richfield, MN 55423

**Board Members Present:**

Hugh Norsted Board Chair  
Michelle Ford, Board Secretary  
Dave Rhude, Board Member  
Danielle, Barr, Board Member

**Board Members Absent:**

Jon Hill, Board Treasurer

**Other:**

Greg Gentle, Flex School Principal  
Zach Wasilew, K12  
Steve O'Conner, IQS  
Lorna Bryant, K12 (called in)

Time Meeting Called To Order: 6:45 pm

**1. PRELIMINARY MATTERS**

**A. CALL TO ORDER**

Board Chair Hugh Norsted called the meeting to order.

**Approval of Agenda**

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Jon Hill			X		
Michelle Ford			X		
Dave Rhude		X	X		
Danielle Barr			X		

**B. APPROVAL OF DRAFT MINUTES FOR PREVIOUS MEETINGS**

Approval of March meeting minutes.

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Jon Hill					
Michelle Ford			X		

Dave Rhude			X		
Danielle Barr			X		

**2. PUBLIC HEARING REGARDING ITEMS NOT ON THE AGENDA**

The public hearing was opened for comment. There were no items brought up during the public hearing. The public hearing was closed.

**3. CONSENT AGENDA ITEMS**

None.

**4. UPDATES**

**A. Update Flex Academy**

- School Principal, Greg Gentle, enrollment & marketing update
  - Student count
  - Carrie O’Keefe: enrollment coordination
  - Outreach, recruiting, and public relations
  - New phone number
- Zach Wasilew, facility update
  - Construction update
  - Temporary office
  - Signs
  - Furniture
  - On timeline
- Staffing Update, Greg Gentle
  - Postings
  - Onboarding
  - On timeline
- Charter school programs grant update
  - Submitted

**B. Other Informational Matters**

**5. RESOLUTIONS AND ACTION ITEMS**

No resolutions at this time.

**Action Items**

- Adopt Flex Academy Board Policies

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted			X		
Jon Hill					
Michelle Ford	X		X		
Dave Rhude			X		
Danielle Barr		X	X		

- Approve K12 Accounting and Finance Policies
  - Tabled. Will re-visit in May after further review.
  
- Approve copier contract with Loeffler

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Jon Hill					
Michelle Ford			X		
Dave Rhude		X	X		
Danielle Barr			X		

- Approve March Expenses

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Jon Hill					
Michelle Ford		X	X		
Dave Rhude			X		
Danielle Barr			X		

- Approve Principal contract addendum

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Jon Hill					
Michelle Ford			X		
Dave Rhude		X	X		
Danielle Barr			X		

**Other Items:**

- IQS Update
  - Spring Conference on May 6
  - Ready to open letter from board (June)

**6. OTHER CLOSED SESSION FOR ALLOWABLE PURPOSES**

The board had a closed session to discuss legal issues regarding approval of principal hire.

Time Meeting Adjourned: 8:00 pm

**NEXT REGULAR FLEX BOARD MEETING:**

- May 12