

**MINUTES**  
**February 3, 2015**  
**FLEX ACADEMY OF MINNESOTA**  
**Board of Trustees Meeting**  
6:30pm ~8:30pm

Location of Meeting:  
Woodlake Nature Center  
6710 Lakeshore Drive, Richfield, MN 55423

**Board Members Present:**

Hugh Norsted Board Chair  
Jon Hill, Board Treasurer  
Michelle Ford, Board Secretary  
Dave Rhude, Board Member  
Danielle, Barr, Board Member

**Board Members Absent:**

**Other:**

Greg Gentle, Flex School Principal  
Steve O'Conner, IQS  
Seth McKinsey, K12  
Cindy Lavarato, Attorney  
Lorna Bryant, K12 Blended Schools

Time Meeting Called To Order: 6:45 pm

**1. PRELIMINARY MATTERS**

**A. CALL TO ORDER**

Board Chair Hugh Norsted called the meeting to order.

**B. APPROVAL OF DRAFT MINUTES FOR PREVIOUS MEETINGS**

Approval of November meeting minutes.

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted			X		
Jon Hill	X		X		
Michelle Ford		X	X		
Dave Rhude					
Danielle Barr			X		

**2. PUBLIC HEARING REGARDING ITEMS NOT ON THE AGENDA**

The public hearing was opened for comment. There were no items brought up during the public hearing. The public hearing was closed.

**3. CONSENT AGENDA ITEMS**

- K12 Finance/Accounting access to bank statements (Venture)
- Approve Hugh and Greg as signatories for checking account
- Reaffirm Insuperity as 3<sup>rd</sup> party HR Service Provider for all non-K12 employees

Acceptance of consent agenda

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted					
Jon Hill		X			
Michelle Ford	X				
Dave Rhude					
Danielle Barr					

**4. UPDATES**

**A. Update Flex Academy**

School Principal, Greg Gentle, enrollment and marketing update  
 Lorna Bryant & Greg Gentle, facility update  
 Steve O’Conner, IQS update

- Getting ready to open checklist

**B. Other Informational Matters**

- Welcome Danielle Barr
- Confirm all board members contact information
- Update board member bios
- Board training dates
- Board background checks

**5. RESOLUTIONS AND ACTION ITEMS**

No resolutions at this time.

**Action Items**

- Ratify fully executed Financial and Curriculum/ Product Service Agreements between K12 and the board
- Ratify fully executed lease agreement
- Ratify contract with IQS
- Ratify final Head of School contract with Greg Gentle as principal, including benefits package and bonus structure and criteria

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Jon Hill		X	X		
Michelle Ford			X		
Dave Rhude					

Danielle Barr			X		
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**Future Action Item:**

- Logo Copyright

**6. OTHER CLOSED SESSION FOR ALLOWABLE PURPOSES**

The board had a closed session to discuss legal issues regarding approval of principal hire.

Time Meeting Adjourned: 7:45 pm

**NEXT REGULAR FLEX BOARD MEETINGS:**

- Calendar requests will be sent