

**MINUTES**  
**June 15, 2015**  
**FLEX ACADEMY OF MINNESOTA**  
**Board of Trustees Meeting**  
6:00pm ~8:30pm

Location of Meeting:  
Flex Academy of Minnesota  
100 W 66<sup>th</sup> Street, Richfield, MN

**Board Members Present:**

Hugh Norsted Board Chair  
Dave Rhude, Board Member  
Michelle Ford, Board Secretary  
Danielle Barr, Board Member

**Board Members Absent:**

Jon Hill, Board Treasurer

**Other:**

Greg Gentle, Flex School Principal  
Steve O'Conner, IQS  
Kerri O'Keefe, Enrollment Coordinator  
Ryan Christian, Social Studies Teacher  
Kyle Knudson, Business Operations Manager  
Lorna Bryant, K12  
Cindy Lavarato, Legal

Time Meeting Called To Order: 6:11 pm

**1. PRELIMINARY MATTERS**

**A. CALL TO ORDER**

Board Chair Hugh Norsted called the meeting to order.

Approval of Agenda.

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
David Rhude		X			
Danielle Barr			X		

**B. APPROVAL OF DRAFT MINUTES FOR PREVIOUS MEETINGS**

Approval of May meeting minutes.

Name	Moved	Seconded	Aye	Nay	Abstain
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Hugh Norsted	X		X		
Michelle Ford			X		
David Rhude		X			
Danielle Barr			X		

**2. PRELIMINARY MATTERS**

Welcome of Ryan Christian (Social Studies Teacher).

**3. PUBLIC HEARING REGARDING ITEMS NOT ON THE AGENDA**

The public hearing was opened for comment. There were no items brought up during the public hearing. The public hearing was closed.

**3. CONSENT AGENDA ITEMS**

Approval of May Expenses

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
David Rhude			X		
Danielle Barr		X			

**4. UPDATES**

**A. Update Flex Academy**

- Enrollment Coordinator, Kerri O’Keefe, Enrollment & Marketing Update
- Business Operations Manager, Kyle Knutson, Facility Update
- School Principal, Greg Gentle, school uniforms
- School Principal, Greg Gentle, staffing update
- K12, Lorna Bryant, MDE CSP Grant feedback
  - Cindy Lavarato will provide an analysis for the board for the July board meeting

**B. Other Informational Matters**

**5. RESOLUTIONS AND ACTION ITEMS**

- TRA/PERA (Teacher Retirement Account): Payments to state retirement system by MN Flex Academy

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford		X			
David Rhude			X		
Danielle Barr			X		

**Action Items**

- Approval of Greg Gentle as Official with Authority with MN Department of Education

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted			X		
Michelle Ford		X			
David Rhude	X		X		
Danielle Barr			X		

- Student Information System (SIS) recommendation

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted			X		
Michelle Ford	X				
David Rhude		X			
Danielle Barr			X		

**Other Items:**

- Steve O’Conner, IQS Update
  - Approval from IQS board (authorizer)
  - Cadre support

**6. OTHER**

- Board Training session with Cindy Lavarato

Time Meeting Adjourned: 8:00 pm

**NEXT REGULAR FLEX BOARD MEETINGS:**

- Ribbon-cutting Ceremony, Thursday, June 18<sup>th</sup>, 2015
- Second Tuesday 6:00 pm, Flex Academy of Minnesota