

MINUTES
November 17, 2015
FLEX ACADEMY OF MINNESOTA
Board of Trustees Meeting
6:00pm ~8:30pm

Location of Meeting:
Flex Academy of Minnesota
100 W 66th Street, Richfield, MN

Board Members Present:

Hugh Norsted Board Chair
Jon Hill, Board Treasurer
Michelle Ford, Board Secretary
Dave Rhude, Board Member

Call in:

Danielle, Barr, Board Member

Board Members Absent:

None

Other:

Greg Gentle, Flex School Principal
Zach Wasilew, K12
Rachel Goodwin, Director of Academics, Blended
Cindy Lavarato, Legal

Call in:

Kyle Knudson, Business Operations Manager

Time Meeting Called To Order: 6:03 pm

1. PRELIMINARY MATTERS

A. CALL TO ORDER

Board Chair Hugh Norsted called the meeting to order.

Approval of Agenda.

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
Jon Hill		X	X		

Not present: Dave Rhude

B. APPROVAL OF DRAFT MINUTES FOR PREVIOUS MEETINGS

Approval of September meeting minutes.

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford		X	X		
Jon Hill			X		

Not present: Dave Rhude

C. APPROVAL OF EXPENSES

Approval of September and October Expenses

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
Jon Hill			X		
Dave Rhude		X	X		

D. CONFLICT OF INTEREST ATTESTATION

- None

2. PUBLIC HEARING REGARDING ITEMS NOT ON THE AGENDA

The public hearing was opened for comment. There were no items brought up during the public hearing. The public hearing was closed.

3. CONSENT AGENDA ITEMS

4. UPDATES & INFORMATIONAL ITEMS

A. Update Flex Academy

- Operations Update- Kyle Knudson
 - Free and Reduced Lunch count
 - Homeosote delivery & install
 - Keys
 - Compliance reporting
 - Student record compliance
 - Operations manual
- Facility Update- Zach Wasilew
 - Repairing leaks from skylights
- Principal Update- Greg Gentle
 - Behavior data, respect and safety
 - Math and Reading proficiency
 - Response to Intervention (Rtl)
 - Staffing- Science teacher resigned, variance for SLD for Sped teacher
- K12, Zach Wasilew, Finance Update
 - Staffing
 - Impact of enrollment (aiming for 150 – 200 students in year 2)
 - Board request monthly enrollment updates
 - Title grant application and charter school grant applications

B. Other Informational Matters

5. RESOLUTIONS AND ACTION ITEMS

- Good Friday will not be considered a holiday and calendar will not be adjusted.

Action Items

- Sweep Account is approved

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
Jon Hill			X		
Dave Rhude		X	X		

- Approval HVAC contract with Midwest Maintenance

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted			X		
Michelle Ford			X		
Jon Hill		X	X		
Dave Rhude	X		X		

- Approval of Dakota Academic for E-Rate

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford		X	X		
Jon Hill			X		
Dave Rhude			X		

Other Items:

- Board Meeting Schedule: Every-other month
- IQS Update- Greg Gentle
 - IQS Scorecard

6. OTHER

- Board Training session with Cindy Lavarato

Time Meeting Adjourned: 7:59 pm

Name	Moved	Seconded	Aye	Nay	Abstain
Hugh Norsted	X		X		
Michelle Ford			X		
Jon Hill			X		
Dave Rhude		X	X		

NEXT REGULAR FLEX BOARD MEETINGS:

- January 2016
- March 2016
- May 2016