

MINUTES
JULY 21, 2015
FLEX ACADEMY OF MINNESOTA
Board of Trustees Meeting
6:00pm

Location of Meeting:
Flex Academy of Minnesota
100 S. 66th Street, Richfield, MN

Board Members Present:

Hugh Norsted, Board Chair
Danielle Barr, Board Member

Board Members Absent:

Michelle Ford, Board Secretary
Jon Hill, Board Treasurer
Dave Rhude, Board Member

Other:

Kerri O'Keefe, Enrollment Coordinator
Kyle Knudson, Business Operations Manager
Zach Wasilew, K12
Cindy Lavorato, Board Attorney (via phone)

Time meeting called to order: 6:30pm

1. PRELIMINARY MATTERS

A. CALL TO ORDER

Board Chair Hugh Norsted called the meeting to order.

B. APPROVAL OF AGENDA

Due to lack of a quorum, the agenda was accepted but could not be approved.

C. APPROVAL OF JUNE MEETING MINUTES

Minutes of the June 15, 2015 were reviewed by could not be approved due to lack of a quorum.

D. ADDITIONS TO THE BOARD AGENDA

An item was added to number 4. as D. Insperity contract review.

2. PUBLIC HEARING REGARDING ITEMS NOT ON THE AGENDA

The public hearing was opened for comment. There were no items brought up during the public hearing. The public hearing was closed.

3. CONSENT AGENDA ITEMS

Approval of June expenses – Expenses were reviewed and approved for payment by the board chair with final approval to be made when a quorum is present.

4. RESOLUTIONS, ACTION ITEMS AND INFORMATIONAL ITEMS

A. Report re Flex

Enrollment and marketing update – Kerri O’Keefe

As of today’s date, 54 applications have been initiated and 30 of those have been completed.

Key marketing initiatives are occurring in the coming weeks, with a Back to School Splash party at the Richfield Pool on August 9th and an Ice Cream Social on August 20.

Facility Report – Zach Wasilew

Study workstations will be installed over the next two weeks. There has been a problem in getting completion of the fiber optic Internet connection into the building with the vendor Windstream and Century Link. Comcast may now be a possible alternative. The board chair will reach out to a neighbor, who is an executive with Century Link, to see if he can provide help in resolving the delay.

Staffing report – Kyle Knudson

An office manager, Amanda Milos, has been hired. She is fluent in Spanish.

Richard Gauger, a math teacher, has accepted a position.

Two academic coaches have accepted positions.

Positions for a Language Arts teacher, a Special Education teacher and a SPED Paraprofessional are pending.

B. Resolution re Flex

No action was taken regarding proposed resolutions on facility use and board member term dates due to the lack of a quorum.

C. Action items

Janitorial Contract – Three options for janitorial services were presented along with a recommendation to use PK Property Services. Preliminary approval was given to use PK Property Services since these services are needed at this time and a decision cannot wait until the next board meeting. The board chair gave preliminary approval and final approval will be needed when a quorum is present at the next board meeting.

D. Insperity contract – Cindy Lavorato discussed her recent phone conversation with representatives from Insperity and the concern over their concept of “co-employment”. Cindy will work with Insperity to craft language for the contract that will speak to our concerns with the co-employment concept.

5. IQS UPDATE

No representative was present from IQS.

6. OTHER

No other issues were discussed.

Time meeting adjourned: 8:00pm